



# IMPACT

## COMPUTER EDUCATION

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### **INTRODUCTION**

- *Planning Macros*
- *Recording Macros*
- *Executing Macros*
- *Maintaining Macros*
  - *Running A Macro from The Macros Dialog Box*
  - *What is a module*
  - *Record & customize?*

### **ASSIGNING MACROS TO BUTTONS AND OBJECTS**

- *Assigning a Macro to a Button on a Sheet & Toolbar*
- *Assigning a Macro to a Drawn Object on Sheet*
- *Creating A Short-Cut Key to Run A Macro*
- *ActiveX and Form Controls*

### **VISUAL BASIC EDITOR / EXCEL OBJECT MODEL**

- *Object, Method, Property, Event?*
- *Programming Tools*
- *The Menu Bar*
- *Object Browser (F2)*

### **EDITING MACROS**

- *The Visual Basic Editor*
- *The Project Explorer*
- *The Code Window, Procedures*
- *Inserting Comments*
- *Printing a Visual Basic Module*



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### **WORKBOOKS AND SHEETS**

- *Activating a Workbook & Worksheet*
- *This Workbook Vs Active Workbook*
- *Running Code*
- *Run Mode and Design Mode*

### **VARIABLES**

- *Defining Variables*
- *Data Types in VBA*
- *Using Variables in Routines*

### **BUILDING FORMULAE CONTROL STRUCTURES**

- *If...Then Decision Structures*
- *Logical Operators*
- *For... Loops*
- *Do Loops*

### **ARRAYS**

- *Definition of Arrays*
- *Static & Dynamic Arrays*

### **THE RANGE OBJECT**

- *Set Range, Flexible Ranges*
- *The Cells Property, The Range Property*
- *Range Contents*

### **THE PROJECT EXPLORER**

- *Using the Project Explorer*
- *Sheets, Workbook, Module, User form*

### **Error Handling**

- *Syntax Errors*
- *Logical Errors*
- *Run-Time Errors*



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### **USING CONSTANTS/VARIABLES**

- Excel Constants
- Variables

### **OBJECTS PROPERTIES AND METHODS**

- Controlling Objects with their Properties
- Performing Actions with Methods
- Performing Multiple Actions on an Object

### **EXCEL OBJECTS**

- Objects, Properties and Methods
- Getting & Setting Properties

### **USING BASIC INPUT & OUTPUT FUNCTIONS**

- Inputbox Function
- MsgBox Function

### **EVENT HANDLING**

- VBA Editing & Debugging
- Auto Macros/Event Driven Macros
- Various Events with Excel Objects
- Error Handling

### **CONTROLS, DIALOGUE**

- Built-In Dialogue Boxes
- Predefined Dialogue Boxes
- Custom Forms
- User-Defined Forms, Adding Form Controls
- Form Control Properties
- Displaying and Dismissing a User Form
- Handling Form Controls

### **CONTROL STRUCTURES**

- Conditional Control Structures
- Looping Control Structures
- Non-Structured Statements
- Sub Procedures

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- We provide interview related Q & A (HR & Technical)
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- A Quick snapshot of all the Excel formulas including definitions and examples is provided
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- We post Excel & Macros tips, job opportunities in this WhatsApp groups

Why waiting ...!!

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**IMPACT COMPUTERS**

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